

## **SECTION .0300 - ACCESSIONING PROCEDURES OF OTHER THAN PUBLIC RECORDS**

### **07 NCAC 04M .0301     ACCEPTANCE OF NON-GOVERNMENT PAPERS**

(a) Original materials of historical and cultural significance may be accepted for custody in the State Archives of North Carolina as a gift, subject to the approval of the Director of the Division of Archives and Records, or a designated representative from within the Division. Prior to acceptance, the Division shall provide a contract of gift for the donor(s) to execute. The contract of gift shall be maintained in the Division's permanent files.

(b) Materials that may be accepted include:

- (1) private manuscripts;
- (2) audio visual materials;
- (3) records of private, professional, or civic organizations;
- (4) copies of pre-1913 family Bible pages listing genealogical data; and
- (5) student academic and financial aid records from defunct post-secondary schools and colleges having a campus in North Carolina.

*History Note: Authority G.S. 121-4(1); 121-4(3); 121-5(d); 143B-62(2)a;*

*Eff. February 1, 1985;*

*Amended Eff. June 1, 2014; June 1, 1989;*

*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 26, 2015.*